

## Copy from Stock PO Form Defaults to PO Highlighted in Grid

The *Copy from Stock PO* pop-up form will now default to the PO highlighted on the PO List grid. In the past, the *Copy from PO* field was empty forcing the user to search for their desired stock PO to copy.

### How it works:

1. Launch Software for Hardware and from the Logo screen click the *Purchase Orders* menu selection.
2. Click the *Stock POs* submenu selection.
3. Single click a stock PO on the listing grid to highlight the PO you wish to copy.

Software for Hardware 15.0

Main List of Purchase Orders x

Hotkeys Preview Print

Search for:  Exported  Non-Exported  Use Wholesaler

PO/Pic/Pack:  Purchase Order  Picking Ticket  Packing Slip

Manufacturer Name: Hager Hinge Company

Job#: All Jobs

Purchase Order #: All PO#s

Sales Order #: All Orders

Begin Search

PO/PIC/PAC #	Combined PO #	Job #	Job Name	Sales Order #	Manf	Date Issued	Date Required	inf
120-7488SKPO06	2084	120-7488SK	New Renality Dialysis		SC	10/1/2020	10/31/2020	10
120-7488SKPO07	2090	120-7488SK	New Renality Dialysis		FORT	10/1/2020		
120-7488SKPO08		120-7488SK	New Renality Dialysis		DH	10/1/2020		
120-7488SKPO09		120-7488SK	New Renality Dialysis		DOR	10/1/2020		
120-7488SKPO10		120-7488SK	New Renality Dialysis		PEM	10/1/2020		
120-7488SKPO11		120-7488SK	New Renality Dialysis		ROC	10/1/2020		
120-7488SKPO11~1		120-7488SK	New Renality Dialysis		ROC	10/1/2020		
120-7488SKPO12		120-7488SK	New Renality Dialysis		SCH	10/1/2020		
2083		Stock	Stock		HHC	10/20/2020		
2084		Combined PO			SC	10/20/2020		
2090		Combined PO			FORT	1/27/2021		

4. Now click the *Copy* button or press the *F4* hotkey to bring up the *Copy from Stock PO* form.

Copy from Stock PO

This feature will copy all of the contents of an existing Stock PO into a new PO.

Copy from PO: 2083 - Hager Hinge Compa

Copy to:  New PO Number  Let the Computer Assign the PO Number

Begin Cancel

5. **Note:** the highlighted PO displays in the *Copy from PO* field.